Ministry of Education

State Department of Vocational and Technical Training

BOMETCENTRALTECHNICALANDVOCATIONALCOLLEGE

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LIST OF COURSES OFFERED

INFORMATIONCOMMUNICATIONTECHNOLOGY DEPARTMENT				
COURSE	**LEVEL**	**MINIMUM REQUIREMENT**	**DURATION**	**EXAM BODY**
Information Comm.Technology Technician level 6	6	C- & Above	2Yrs	CDACC
Library Information Science Technician level 6	6	C-& Above	2Yrs	CDACC
Information Comm. Technology Technician level 5	5	D+& D	1 Year	CDACC
Library Information Science Assistant level 5	5	D+& D	1Year	CDACC
Information Comm.Technology Assistant level 4	4	KCSE	6 months	CDACC
Computer packages		KCSE	4Weeks	Internal
Jitume		KCSE	4Weeks	Internal
INSTITUTIONAL MANAGEMENT				
Food And Beverage Management (Production & Service) level 6	6	C- & Above	2years	CDACC
Food And Beverage Management (Service & Production)	6	C- & Above	2 Years	CDACC
Food And Beverage Technician (Service & Production)	5	D+& D	1 Year	CDACC
Food And Beverage Technician (Production & Service)	5	D+& D	1 year	CDACC
Food And Beverage Service (Waiter)	4	D-& E	6 Months	CDACC
Food Production Cookery	4	D-& E	6 Months	CDACC
Food Production Cookery	3	KCPE	1 term	CDACC
Food and Beverage Service (Waiter)	3	KCPE	3 Months	CDACC
Baking Technology	6	C- & Above	2years	CDACC
Catering And Accommodation	6	C- & Above	2years	CDACC
Catering And Accommodation	5	D+& D	1year	CDACC
Accommodation Operations	4	D-& E	6months	CDACC
Cosmetology Level 3	3	KCPE	3 months	CDACC
Cosmetology Level 4	4	D-& E	6months	CDACC
Cosmetology Level 5	5	D+& D	1year	CDACC
Cosmetology Level 6	6	C-&Above	2 years	CDACC
Fashion and design management	6	C- & Above	2 Years	CDACC
Fashion and design	5	D+& D	1 year	CDACC
Fashion and design	4	D-& E	6 months	CDACC
Fashion and design	3	KCPE	3 months	CDACC
ELECTRICAL AND ELECTRONICS DEPATMENT				
Electrical l Engineering (power option)	6	C- & Above	2Years	CDACC
Electrical Operator (power option)	5	D+& D	1Year	CDACC
Electrical Installation (power option)	4	D-& E	6Months	CDACC
Electrical Installation (power option)	3	KCPE	3Months	CDACC
BUILDING DEPARTMENT				
Building Technology	6	C- & Above	2Years	CDACC
Civil Engineering Technology	6	C- & Above	2Years	CDACC
Quantity Surveying	6	C- & Above	2Years	CDACC
Building Technology	5	D+& D	1 Year	CDACC
Diploma in water engineering	6	C- & Above	2years	CDACC
Plumbing	5	D+& D	1Year	CDACC
Plumbing	4	D-& E	6Months	CDACC
Plumbing	3	KCPE	3Months	CDACC
Masonry	4	D-& E	6Months	CDACC
Masonry	3	KCPE	3 Months	CDACC
BUSINESS DEPARTMENT				
Procurement	6	C- & Above	2Years	CDACC
Business Management	6	C- & Above	2Years	CDACC
Cooperative management	6	C- & Above	2 years	CDACC
Child protection	6	C-&Above	2 years	CDACC
Counselling	6	C-&Above	2 years	CDACC
Office Administration	6	C- & Above	2Years	CDACC
Accountancy	6	C- & Above	2Years	CDACC
Social work and community develop.	6	C- & Above	2Years	CDACC
Human Resource Management	5	D+ & D	1Year	CDACC
Banking and finance	6	C- & Above	2Years	CDACC
Business Management	5	D+ & D	1Year	CDACC
Office Administration	5	D+ & D	1Year	CDACC

Social work and community development	5	D+ & D	1Year	CDACC
Office Assistant	4	D-& E	6Months	CDACC
Storekeeping	4	D-& E	6Months	CDACC
Procurement	5	D+& D	1 year	CDACC
Assistant Care giver	4	D-& E	6 months	CDACC
Child protection	5	D+ & D	1 Year	CDACC
Counselling	5	D+ & D	1Year	CDACC
PROFESSIONAL COURSES				
Accounting Technician Diploma(ATD)		C-MINUS	18months	KASNEB
Certificate in Accounting and management skills(CAMS)		D PLAIN	12months	KASNEB
AGRICULTURAL DEPARTMRNT				
Agriculture and extension	6	C-& ABOVE	2 years	CDACC
Agriculture and extension	5	D+ & D	I year	CDACC
Sustainable agriculture for rural development	5	D+ & D	1 year	CDACC
Agripreneurship	6	C-& ABOVE	2 years	CDACC
Agripreneurship	5	D+ & D	1 year	CDACC
Agripreneurship	4	D-& E	6 months	CDACC
General Agriculture	4	D-& E	6 months	CDACC
AUTOMOTIVE ENGINEERING				
Automotive Engineering	6	C-& ABOVE	2 years	CDACC
Automotive Engineering	5	D+ & D	I year	CDACC
Automotive technician	4	D-& E	6 months	CDACC
Automotive mechanic	3	KCPE	3 months	NITA

LIST OF SHORT COURSES

INSTITUTIONAL MANAGEMENT DEPARTMENT				
COURSE	**DURATION**	**INTAKE**	**AMOUNT**	
Plaiting and Braiding	4 weeks	*April/ August/ December*	*5,000*	Internal
Shampooing and conditioning	4 weeks	*April/ August/ December*	*3,000*	Internal
Make up	4 weeks	*April/ August/ December*	*4,000*	Internal
Manicure and pedicure	4 weeks	*April/ August/ December*	*6.000*	Internal
Chemical reformation	4 weeks	*April/ August/ December*	*5,000*	Internal
Barbering	4 weeks	*April/ August/ December*	*3,000*	Internal
Pastry	4 weeks	*April/ August/ December*	*8,500*	Internal
Event planning	4 weeks	*April/ August/ December*	*10,000*	Internal
Cake making and decoration	4 weeks	*April/ August/ December*	*10,000*	Internal
Laundry operations	4 weeks	*April/ August/ December*	*8,000*	Internal
Culinary skills	4 weeks	*April/ August/ December*	*10,000*	Internal
BUSINESS DEPARTMENT				
COURSE	DURATION	INTAKE	AMOUNT	
Computerized accounting(QUICKBOOKS)	4 weeks	*April/ August/ December*	*3,000*	Internal
Customer care	4 weeks	*April/ August/ December*	*5,000*	Internal
Home based caregiver	4 weeks	*April/ August/ December*	*5,000*	Internal
Small business planning	4 weeks	*April/ August/ December*	*5,000*	Internal
HIV/AIDS Management	4 weeks	*April/ August/ December*	*5000*	Internal
BUILDING AND CIVIL ENGINEERING DEPARTMENT				
COURSE	DURATION	INTAKE	AMOUNT	
Tiling	4 weeks	*April/ August/ December*	*8,500*	Internal
painting	4 weeks	*April/ August/ December*	*8,000*	Internal
AutoCAD	4 weeks	*April/ August/ December*	3,000	Internal
ArchiCAD	4 weeks	*April/ August/ December*	3,000	Internal
Masonry	4weeks	*April/ August/ December*	8,000	Internal
plumbing	4weeks	*April/ August/ December*	7,500	Internal
INFORMATION COMMUNICATION TECHNOLOGY DEPARTMENT				
COURSE	DURATION	INTAKE	AMOUNT	
Computer packages	4 weeks	*April/ August/ December*	*3,000*	Internal
Graphics design	4 weeks	*April/ August/ December*	*7,000*	Internal
Web design	4 weeks	*April/ August/ December*	*5,000*	Internal
Android development	4 weeks	*April/ August/ December*	*5,000*	Internal
Networking	4 weeks	*April/ August/ December*	*5,000*	Internal
CCTV installation	4 weeks	*April/ August/ December*	*10,000*	Internal
ELECTRICAL AND ELECTRONICS ENGINEERING DEPARTMENT				
COURSE	DURATION	INTAKE	AMOUNT	
Solar installation	4 weeks	*April/ August/ December*	*8,000*	Internal
Electrical installation	4 weeks	*April/ August/ December*	*8,,000*	Internal
PLC programming	4 weeks	*April/ August/ December*	*10,,000*	Internal
Motor installation and rewinding	4 weeks	*April/ August/ December*	*5,000*	Internal
Phone repair	4 weeks	*April/ August/ December*	*5,000*	Internal

N/B: WE ALSO OFFER RECOGNITION OF PRIOR LEARNING(RPL) FOR THE ABOVE COURSES.

MOTTO: *Innovation for self-reliance*

VISION: *To be a centre of excellence in the provision of relevant quality technical skills*

MISSION: *To develop innovation and creative human resource competent to meet the dynamic market trends of global requirements.*